

MEETING NOTICE  
(Notice: December 7, 2017)  
**ND Board of Massage Therapy**  
**Agenda**  
**December 14, 2017**  
**NDBMT Office, 2900 E. Broadway Avenue, Ste. 2, Bismarck, ND**

The ND Board of Massage Therapy will be holding a regularly scheduled meeting on December 14, 2017 at 8:00 am. The meeting will be held telephonically. At the time this notice is being prepared, the governing bodies expect the agenda of its meeting to include the following topics:

- I.** Call to Order 8:00 AM
- II.** Roll Call - Chair
- III.** Minutes – Chair
  - A. November 17, 2017
- IV.** Financial Report – Board Office
- V.** CE Audit - Chair
- VI.** Response Letter Regarding Unlicensed Practice – Legal Counsel
- VII.** Office Report – Nikki
  - A. Website Update
  - B. Late Renewal Fee
  - C. CE Approval Numbers
  - D. CE Requirements for Long-time Licensees
  - E. Licensure Data (Ttl./New/Pending)
- VIII.** Other
- IX.** Adjourn

Where noted, the discussion of some of the above topics may be held in executive session rather than during the portion of the meeting that is open to the public. If this is a regular meeting, additional topics may be discussed. If this is a special or emergency meeting, the governing body's discussion will be limited to the topics and executive sessions listed above.

Date of Notice: December 7, 2017