

MEETING NOTICE  
(Notice: January 5, 2018)  
**ND Board of Massage Therapy**  
**Agenda**  
**January 19, 2018**  
**NDBMT Office, 2900 E. Broadway Avenue, Ste. 2, Bismarck, ND**

The ND Board of Massage Therapy will be holding a regularly scheduled meeting on January 19, 2018 at 9:30 am. The meeting will be held at the NDBMT Office, 2900 E. Broadway Avenue, Ste. 2 in Bismarck, ND. At the time this notice is being prepared, the governing bodies expect the agenda of its meeting to include the following topics:

- I.** Call to Order 9:30 AM
- II.** Roll Call - Chair
- III.** Minutes – Chair
  - A.** December 14, 2017
- IV.** Treasurer’s Report – Jennifer
- V.** Reimbursement & Outstanding Invoices – Jennifer
- VI.** Budget - Nikki
- VII.** Administrative Rules Amendments – Chair & Legal Counsel
  - A.** Consideration of comments regarding current amendments
  - B.** Unlicensed practice (49-01-02-03 and 49-01-02-04 #3e))
  - C.** Alcohol addressed in 49-01-02-04 (3c) and 49-03-01-01 (6)
- VIII.** Statute Changes – Chair & Legal Counsel
  - A.** Board member terms (43-25-05 (1d)
  - B.** Biennial report (43-25-05.1)
  - C.** Continuing education requirements (43-25-09 (2))
  - D.** Continuing education expiration (43-25-09 (2))
  - E.** Good moral character (43-25-07 (1))
- IX.** Inspection Policy/Establishment Report - Chair
- X.** Continuing Education Audit Policy and Procedure - Chair
- XI.** Continuing Education Requirements for Long-time Licensees - Rebecca
- XII.** Office Report – Nikki
  - A.** License cards
  - B.** Total Licensed LMTs/Renewal update
- XIII.** Board Appointment - Chair
- XIV.** Next Meeting Date - Chair
- XV.** Other
- XVI.** Adjourn

Where noted, the discussion of some of the above topics may be held in executive session rather than during the portion of the meeting that is open to the public. If this is a regular meeting, additional topics may be discussed. If this is a special or emergency meeting, the governing body’s discussion will be limited to the topics and executive sessions listed above.

Date of Notice: January 5, 2018