

**ND Board of Massage Therapy
February 15, 2019
Meeting Minutes
NDBMT Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND**

The meeting was called to order by Chair, Heidi Strain, at 9:30 AM.

Present

Chair – Heidi Strain; Gail Hovden; Rebecca Forde; Jennifer Staska; Cathy Minard.

Others: Nikki Owings; Sandra DePountis, Legal Counsel.

Minutes

It was **moved and seconded** to accept the minutes from January 18, 2019, January 24, 2019, January 29, 2019. (Forde/Staska/unanimous) [Roll call: Forde (y); Hovden (y); Staska (y); Minard (y); Strain (y)]

Treasurer's Report

Money Market Account:

Opening balance = \$80,314.45

Closing balance = \$80,336.02

Checking Account:

Opening balance = \$29,354.64

Expenses = \$3,487.08

Credit = \$29,979.25

Closing balance = \$55,846.81

Total January reimbursements = \$1,632.83

It was **moved and seconded** to approve the treasurer's report and pay the January reimbursements for members except for Hovden's reimbursement which needs correcting. (Forde/Staska/unanimous) [Roll call: Forde (y), Hovden (y), Staska (y), Minard (y), Strain (y)]

2019 Proposed Legislation

HB1071 – Failed in House by one vote.

HB1172 – Passed in House. It was **moved and seconded** the Board will propose an amendment to HB1172 on the Senate side. (Strain/Forde/unanimous) [Roll call: Forde (y), Hovden (y), Staska (y), Minard (y), Strain (y)]

Forde will work on testimony and Hovden will testify.

SB2353 – No vote yet.

SB2126 – No vote yet.

SB2127 – No vote yet.

SB2306 – No vote yet.

NDAMTA Newsletter Article

Board won't offer an article at this time as the legislative session is still ongoing.

Request for Extension of Renewal Deadline

Kelly Kostelecky – It was **moved and seconded** to authorize legal counsel to offer settlement agreement extending renewal deadline to May 1, 2019 to allow her to complete her CE hours. (Strain/Staska/unanimous) [Roll call: Forde (y), Hovden (y), Staska (y), Minard (y), Strain (y)]

James Baker Disciplinary Action

Staska will send copy of settlement agreement and order of revocation to Colorado Board.

Bridget Messenger

She did sign the settlement agreement and has until February 28, 2019 to pay the fee. It was **moved and seconded** to authorize legal counsel to revoke the license if she does not pay the fee by the deadline. (Forde/Staska/unanimous) [Roll call: Forde (y), Hovden (y), Staska (y), Minard (y), Strain (y)]

Application for Licensure

YanFang Liu – Staska will contact Connecticut, Virginia, and Florida boards to see if they have information on the VIP Beauty School.

Volunteer Hours

It was **moved and seconded** to forego the 4 volunteer hours per month effective February 15, 2019. (Hovden/Forde/unanimous) [Roll call: Forde (y), Hovden (y), Staska (y), Minard (y), Strain (y)]

Next Meeting Date

March 15, 2019 at 9:30 AM via conference call.

Other

Board office will send authorization to Central Supply for Forde to get an updated ID card.

Cathy Minard was introduced as new member.

Adjournment

The meeting was adjourned at 10:43 AM.

_____	_____
Chair	Date
_____	_____
Vice Chair	Date