

**ND Board of Massage Therapy
February 22, 2019
Meeting Minutes
NDBMT Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND**

The meeting was called to order by Chair, Heidi Strain, at 9:30 AM.

Present

Chair – Heidi Strain; Gail Hovden; Rebecca Forde; Cathy Minard.
Others: Nikki Owings; Sandra DePountis, Legal Counsel.

Absent

Jennifer Staska

2019 Proposed Legislation

HB1172 – It was **moved and seconded** to approve the testimony for HB1172.
(Strain/Hovden/carried) [Roll call: Forde (y), Hovden (y), Minard (y), Strain (y)]
[Staska absent]

SB2306 – Board reviewed current amendments.

SB2353 – Board reviewed current amendments.

Request for Extension of Renewal and CE Deadline

Shawna LaRocque – It was **moved and seconded** to authorize legal counsel to offer settlement agreement extending CE deadline to March 31, 2019 to allow her to complete her CE hours, but she must submit the renewal application and renewal fee by February 28, 2019 or else she will have to pay the late renewal fee.
(Forde/Strain/carried) [Roll call: Forde (y), Hovden (y), Minard (y), Strain (y)]
[Staska absent]

Reimbursement Forms

Hovden found some mistakes on members' reimbursement forms from January 2019. It was **moved and seconded** to amend the January 2019 expenses and the Board will submit new expense forms. (Hovden/Strain/carried) [Roll call: Forde (y), Hovden (y), Minard (y), Strain (y)] [Staska absent]

It was **moved and seconded** to accept Hovden's January 2019 expenses.
(Strain/Forde/carried) [Roll call: Forde (y), Hovden (y), Minard (y), Strain (y)]
[Staska absent]

Board will amend policy and procedure manual regarding reimbursements at the April meeting.

Adjournment

The meeting was adjourned at 10:18 AM.

Chair

Date

Vice Chair

Date