

**ND Board of Massage Therapy
January 17, 2020
Meeting Minutes
NDBMT Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND**

The meeting was called to order by Chair, Heidi Strain, at 9:30 AM.

Present

Chair – Heidi Strain; Jennifer Staska (appearing via phone); Cathy Minard;
Rebecca Forde; Carrie Anderson.

Others: Sandy DePountis, Legal Counsel; 4 visitors.

Minutes

It was **moved and seconded** to accept the minutes from December 20, 2019.
(Forde/Anderson/unanimous) [Roll call: Staska (y); Minard (y); Forde (y);
Anderson (y); Strain (y)]

Treasurer's Report and Reimbursements

Money Market Account:

Opening balance = \$80,553.41

Interest deposit = \$9.27

Closing balance = \$80,526.68

Checking Account:

Opening balance = \$63,875.23

Expenses = \$4,799.67

Credit = \$0

Closing balance = \$59,075.56

Total December reimbursements = \$140.00

It was **moved and seconded** to approve the treasurer's report and pay the
December reimbursements. (Minard/Forde/unanimous) [Roll call: Staska (y);
Minard (y); Forde (y); Anderson (y); Strain (y)]

Inspection Report

The inspection of Ani Massage and Spa, Minot, ND on November 22, 2019 was
discussed. The licensees, Thomas Hsu (recently deceased) and Haolind Shen,
allowed unlicensed individuals to practice massage therapy at this location and
inspection revealed several sanitation violations.

It was **moved and seconded** that the Board would seek disciplinary action against
Ms. Shen – pursuant to N.D.C.C. 43-25-10 (1)(f) and (g) – and authorized the
Board's attorney to offer a Settlement Agreement for revocation of the license and
to not reapply for 5 years. (Strain/Forde/carried) [Roll call: Staska (y); Minard
(abstained as she performed the inspection); Forde (y); Anderson (y); Strain (y)]

Sandra DePountis will send the Settlement Agreement with the Board's terms.

Statute Review

Continuing Education Requirements – Three hours of ethics instruction will continue to be included in the 24 hours of required education every two years – continuing education requirements of 24 hours for all massage therapists. Board also wanted language allowing the Board to sponsor education programs for licensees. The Board's attorney would work on language.

It was **moved and seconded** to draft language in accordance with the Board's discussion. (Anderson/Forde/unanimous) [Roll call: Staska (y); Minard (y); Forde (y); Anderson (y); Strain (y)]

Greeting Letter to Licensees

The Board approved a letter to be sent to licensees.

Self-Care Qualification for Continuing Education

It was **moved and seconded** to remove self-care from the wording on the Board website regarding CE requirements for license renewal.
(Anderson/Forde/unanimous) [Roll call: Staska (y); Minard (y); Forde (y); Anderson (y); Strain (y)]

Ratification of Licenses

It was **moved and seconded** to ratify the licenses listed below:

- Dana Dirk #19225
- Rissa Williams #19227
- Kayla Graumann #19229
- Walker Bonn #19231
- Rose Stenborg #20100
- Zoe Bleth #20102
- Allison Morth #20104

(Strain/Forde/unanimous) [Roll call: Staska (y); Minard (y); Forde (y); Anderson (y); Strain (y)]

Next Meeting Date

February 21, 2020 at 9:30 AM CST; via conference call.

Other

The Board generally discussed a recent presentation by Strain and Minard with the Bismarck Police Department regarding what is considered a proper massage and what law enforcement can watch out for with illicit massage establishments.

The Board generally discussed a public service announcement campaign, encouraging the public to be vigilant to check that they are receiving a massage from a properly licensed massage therapist. The Board's laws do not allow for them to spend public funds on such a campaign but the Board did generally discuss with ND AMTA members who were present at the meeting, who seemed interested in pursuing such a campaign.

Finally, the Board generally discussed having pictures required for licensure renewals. The Board would discuss at a later date after gathering information on cost associated and time/work that would be required by the Board office.

Executive Session

The next item on the agenda is to receive information regarding illicit massage businesses with a detective from the Bismarck Police Department. This item may be discussed in executive session. The legal authority for closing this portion of the meeting is N.D.C.C. 44-04-19.1 (attorney consultation) and 44-04-18.7 (criminal intelligence and investigative information). The purpose of the executive session is to receive an update from the detective.

It was **moved and seconded** to enter an Executive Session..
(Anderson/Minard/unanimous) [Roll call: Staska (y); Minard (y); Forde (y); Anderson (y); Strain (y)]

Present: Chair: Heidi Strain; Cathy Minard; Rebecca Forde; Carrie Anderson; Jennifer Staska (phoned in). Others: Sandra DePountis, Legal Counsel, and the Bismarck Police Department Detective.

Session called to order by Chair, Heidi Strain at 11:54 PM.

Session adjourned: 12:40 PM

No further action or discussions were taken.

Adjournment

The meeting was adjourned at 12:40 PM.

Chair

Date

Vice Chair

Date