

**ND Board of Massage Therapy
March 20, 2020
Meeting Minutes
NDBMT Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND**

The meeting was called to order by Chair, Heidi Strain, at 9:30 AM.

Present

Chair – Heidi Strain; Jennifer Staska; Rebecca Forde; Carrie Anderson; Cathy Minard.

Others: Nikki Owings; Sandy DePountis, Legal Counsel.

Minutes

It was **moved and seconded** to accept the minutes from February 21, 2020 and February 26, 2020. (Staska/Forde/unanimous) [Roll call: Staska (y); Forde (y); Anderson (y); Minard (y); Strain (y)]

Treasurer's Report and Reimbursements

Money Market Account:

Opening balance = \$80,526.62

Interest deposit = \$11.59

Closing balance = \$80,538.21

Checking Account:

Opening balance = \$75,461.33

Expenses = \$5708.61

Credit = \$19,137.70

Closing balance = \$88,890.43

Total February reimbursements = \$613.22

It was **moved and seconded** to approve the treasurer's report and pay the February reimbursements. (Strain/Forde/unanimous) [Roll call: Staska (y); Forde (y); Anderson (y); Minard (y); Strain (y)]

COVID-19

Statement of the Board – It was **moved and seconded** the Board will post statements on its website regarding the Governor's executive order and school curriculums and the Board will e-mail all licensees regarding the governor's executive order. (Strain/Staska/unanimous) [Roll call: Staska (y); Forde (y); Anderson (y); Minard (y); Strain (y)]

Continuing Education Requirements - It was **moved and seconded** the Board will add to the Board's COVID-19 statement that the Board will re-evaluate the continuing education requirements as this situation evolves. (Forde/Strain/unanimous) [Roll call: Staska (y); Forde (y); Anderson (y); Minard (y); Strain (y)]

School Academic Requirements - It was **moved and seconded** the Board will post statements on its website regarding the Governor’s executive order and school curriculums and the Board will e-mail all licensees regarding the governor’s executive order. (Strain/Staska/unanimous) [Roll call: Staska (y); Forde (y); Anderson (y); Minard (y); Strain (y)]

Application for Initial Licensure

Tiara Simonson – It was **moved and seconded** to grant licensure. (Strain/Staska/unanimous) [Roll call: Staska (y); Forde (y); Anderson (y); Minard (y); Strain (y)]

Ligia Rodrigues – She does not meet the active military spouse requirement of having a current license in another jurisdiction. She will have to apply by the initial licensure process. The Board office will instruct her to have a credentialing agency review her academics and report to the Board.

Statute Review

Nothing new to discuss at this time.

CE Broker

Forde and Legal Counsel will do further research and report to the Board at its next meeting.

Ratification of Licenses

It was **moved and seconded** to ratify the approval of the licenses listed below:

- Maurita Lanoue #20112
- Anne Kummer #20114
- Elizabeth Hamilton #20116
- Candi Bult #20118

(Forde/Staska/carried) [Roll call: Staska (y); Forde (y); Anderson (y); Minard (y); Strain (y)]

Other

Workforce Development Council – This committee is working on proposing a legislative bill concerning reciprocity licensure in July. Legal Counsel is monitoring.

Next Meeting Date

The April meeting will be moved to April 17 and be face-to-face unless the COVID-19 situation does not allow.

Adjournment

The meeting was adjourned at 10:30 AM.

Chair

Date

Vice Chair

Date