

**ND Board of Massage Therapy
June 19, 2020
Meeting Minutes
NDBMT Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND**

The meeting was called to order by Chair, Heidi Strain, at 9:30 AM. The Board met by remote means due to the COVID-19 pandemic.

Present

Chair – Heidi Strain; Jennifer Staska; Cathy Minard; Carrie Anderson.
Others: Nikki Owings, Board Office; Sandy DePountis, Legal Counsel.

Absent

Rebecca Forde

{Anderson absent}

Minutes

It was **moved and seconded** to accept the minutes from May 15, 2020.
(Staska/Strain/carried) [Roll call: Staska (y); Minard (y); Strain (y)] [Forde and Anderson absent]

Treasurer's Report and Reimbursements

Money Market Account:

Opening balance = \$80,601.75

Interest deposit = \$9.72

Closing balance = \$80,611.47

Checking Account:

Opening balance = \$97,145.97

Expenses = \$4,433.46

Credit = \$0.00

Closing balance = \$92,712.51

Total May plus Minard's April reimbursements = \$115.00

It was **moved and seconded** to approve the treasurer's report and pay the May reimbursements including Minard's April reimbursement. (Strain/Minard/carried)
[Roll call: Staska (y); Minard (y); Strain (y)] [Forde and Anderson absent]

COVID-19

The Board will continue to meet remotely. No other issues at this time.

Application for Licensure Renewal

Kristine Falcon - It was **moved and seconded** to grant renewal of her license. (Staska/Strain/carried) [Roll call: Staska (y); Minard (y); Strain (y)] [Forde and Anderson absent]

Ratification of Licenses

It was **moved and seconded** to ratify the approval of the licenses listed below:

-Somphorn Palmer #20122

-Jordan Holzer #20124

(Staska/Minard/carried) [Roll call: Staska (y); Minard (y); Strain (y)] [Forde and Anderson absent]

{Anderson present}

Other

MBLEx Fall Conference – The conference was cancelled. FSMTB may offer a virtual conference. The Board will watch for this opportunity.

Inspections – Minard will finish up the remainder of her inspections before her term ends. The Board will discuss safety procedures for inspections at its July meeting.

Next Meeting Date

July 17, 2020 at 9:30 AM CST; via conference call.

Adjournment

The meeting was adjourned at 9:51 AM.

Chair

Date

Vice Chair

Date