

**ND Board of Massage Therapy
August 21, 2020
Meeting Minutes
NDBMT Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND**

The meeting was called to order by Chair, Heidi Strain, at 9:30 AM. The Board met by remote means due to the COVID-19 pandemic.

Present

Chair – Heidi Strain; Jennifer Staska; Rebecca Forde; Carrie Anderson.
Others: Nikki Owings, Board Office; Sandy DePountis, Legal Counsel.

Absent

Vacant consumer position.

Minutes

It was **moved and seconded** to accept the minutes from July 17, 2020 and August 7, 2020. (Forde/Staska/carried) [Roll call: Staska (y);Anderson (y); Forde (y); Strain (y)]

Treasurer's Report and Reimbursements

Money Market Account:

Opening balance = \$80,617.65

Interest deposit = \$6.19

Closing balance = \$80,623.84

Checking Account:

Opening balance = \$95,242.04

Expenses = \$1,126.75

Credit = \$238.56

Closing balance = \$96,130.23

Total July reimbursements = \$345.00

It was **moved and seconded** to approve the treasurer's report and pay the July reimbursements. (Strain/Anderson/carried) [Roll call: Staska (y); Anderson (y); Forde (y); Strain (y)]

CE Broker/FSMTB Continuing Education

Forde is seeking further information from FSMTB. Board will discuss at next meeting.

Occupational Licensing Subcommittee

Forde attended the first listening session. Board will discuss at its next meeting offering input to the committee.

Ratification of Licenses

It was **moved and seconded** to ratify the approval of the licenses listed below:

- Abbey Smith
- Bethany Carroll
- Elizabeth Warner
- Arianna Orre.

(Staska/Anderson/carried) [Roll call: Staska (y); Anderson(y); Forde (y); Strain (y)]

Other

CNA Surety Bond Premium Notice– The Board office try to obtain further information about this bond for the Board to discuss at the next meeting.

CJIS Certification – Strain will check to see when members’ certification is expiring.

Next Meeting Date

September 18, 2020 at 9:30 AM CST; via conference call.

Adjournment

The meeting was adjourned at 10:11 AM.

Chair

Date

Vice Chair

Date