

**ND Board of Massage Therapy
December 18, 2020
Meeting Minutes
NDBMT Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND**

The meeting was called to order by Chair, Heidi Strain, at 9:30 AM. The Board met by remote means due to the COVID-19 pandemic.

Present

Chair – Heidi Strain; Carrie Anderson; Rebecca Forde; Jennifer Staska.
Others: Nikki Owings, Board Office; Annique Lockard, Legal Counsel.

Absent

Vacant consumer position.

Minutes

It was **moved and seconded** to accept the minutes from November 20, 2020.
(Forde/Staska/carried) [Roll call: Anderson (y); Forde (y); Staska (y); Strain (y)]

Treasurer's Report and Reimbursements

Money Market Account:

Opening balance = \$80,645.49
Interest deposit = \$6.40
Closing balance = \$60,651.89

Checking Account:

Opening balance = \$86,999.56
Expenses = \$5,765.05
Credit = \$\$6,203.90
Closing balance = \$87,438.41

Total November reimbursements = \$95.00

It was **moved and seconded** to approve the treasurer's report and pay the November reimbursements. (Strain/Forde/carried) [Roll call: Anderson (y); Forde (y); Staska (y); Strain (y)]

License for Jian Min Jennings

It was **moved and seconded** to offer a new settlement agreement of indefinite suspension while the outcome of all charges is pending. (Forde/Staska/carried) [Roll call: Anderson (y); Forde (y); Staska (y); Strain (y)]

Policy and Procedure Manual

Continuing education credit for Board meetings/FSMTB meetings - It was **moved and seconded** to limit the amount of hours per 2-year continuing education cycle to 4 beginning January 1, 2021 for in-person meetings only; Board members cannot obtain hours for participating in the meetings. (Anderson/Staska/carried) [Roll call: Anderson (y); Forde (y); Staska (y); Strain (y)]

Ratification of Licenses

It was **moved and seconded** to ratify the approval of the licenses listed below:
-Joshua Lorentz #20158
-Brooke Skoyen #20160
-Timothy Metz #20162
-Jing Wang #20164.
(Staska/Anderson/carried) [Roll call: Anderson (y); Forde (y); Staska (y); Strain (y)]

2021 Meeting Dates

January 15, 2021	9:30 AM	By remote means
February 19, 2021	9:30 AM	By remote means
March 19, 2021	9:30 AM	By remote means
April 16, 2021	9:30 AM	TBD
May 21, 2021	9:30 AM	By remote means
June 18, 2021	9:30 AM	By remote means
July 16, 2021	9:30 AM	TBD
August 20, 2021	9:30 AM	By remote means
September 17, 2021	9:30 AM	By remote means
October 15, 2021	9:30 AM	TBD
November 19, 2021	9:30 AM	By remote means
December 17, 2021	9:30 AM	By remote means

Adjournment

The meeting was adjourned at 10:09 AM.

Chair

Date

Vice Chair

Date