

**ND Board of Massage Therapy
July 17, 2020
Meeting Minutes
NDBMT Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND**

The meeting was called to order by Chair, Heidi Strain, at 9:30 AM. The Board met by remote means due to the COVID-19 pandemic.

Present

Chair – Heidi Strain; Jennifer Staska; Rebecca Forde; Carrie Anderson.
Others: Nikki Owings, Board Office; Sandy DePountis, Legal Counsel; Sarah Weber.

Absent

Vacant consumer position.

{Forde absent}

Minutes

It was **moved and seconded** to accept the minutes from June 19, 2020.
(Staska/Strain/carried) [Roll call: Staska (y);Anderson (y); Strain (y)] [Forde absent]

{Forde present}

Treasurer's Report and Reimbursements

Money Market Account:

Opening balance = \$80,611.47

Interest deposit = \$6.18

Closing balance = \$80,617.65

Checking Account:

Opening balance = \$92,822.51

Expenses = \$3,074.44

Credit = \$8,574.50

Closing balance = \$98,322.57

Total June plus Anderson's April and May reimbursements = \$70.00

It was **moved and seconded** to approve the treasurer's report and pay the June reimbursements including Anderson's April and May reimbursement.
(Strain/Forde/carried) [Roll call: Staska (y); Anderson (y); Forde (y); Strain (y)]

COVID-19

Continuing Education Requirements - It was **moved and seconded** to waive the hands-on requirement for the odd-numbered licensees for the 2021 license renewal; all other continuing education laws stay in place. (Forde/Staska/carried)

[Roll call: Staska (y); Anderson (y); Forde (y); Strain (y)]

Inspections – The Board will discontinue inspections and complete this year’s inspections next year if the pandemic conditions improve.

Statute Review

The Board will wait to discuss this when they can meet in person.

CE Broker/FSMTB Continuing Education

The Board will invite FSMTB to a special meeting on August 7, 2020 to answer questions about FSMTB’s continuing education service.

Ratification of Licenses

It was **moved and seconded** to ratify the approval of the licenses listed below:

-Chelsey Kooiker #20126

-Jenny Kocher #20128

(Staska/Anderson/carried) [Roll call: Staska (y); Anderson(y); Forde (y); Strain (y)]

Other

Application for Licensure Renewal for Sarah Weber – It was **moved and seconded** to approve 2 hands-on hours for the July 17, 2020 quarterly meeting even-though the meeting was held remotely due to the pandemic.

(Strain/Staska/carried) [Roll call: Staska (y); Anderson (y); Forde (y); Strain (y)]

Application for Licensure for Xiu Ying Xie – Staska will continue to work with FSMTB on MBLEx validation and will contact the Texas department of education to gather information on the two schools Xie lists as attending.

Next Meeting Date

August 21, 2020 at 9:30 AM CST; via conference call.

Adjournment

The meeting was adjourned at 10:31 AM.

Chair

Date

Vice Chair

Date