

**ND Board of Massage Therapy
July 16, 2021
Meeting Minutes
NDBMT Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND**

The meeting was called to order by Chair, Heidi Strain, at 9:30 AM. The Board met by remote means due to the COVID-19 pandemic.

Present

Chair – Heidi Strain; Carrie Anderson; Rebecca Forde; Jennifer Staska.
Others: Nikki Owings, Board Office; Annique Lockard, Legal Counsel; Grant Larson with Fargo-Cass Public Health.

Absent

Vacant consumer position.

City of Fargo Ordinance

Larson updated the Board on the status of the proposal.

Minutes

It was **moved and seconded** to accept the minutes from May 28, 2021.
(Staska/Forde/carried) [Roll call: Forde (y); Anderson (y); Staska (y); Strain (y)]

Treasurer's Report and Reimbursements

Money Market Account:

Opening balance = \$110,700.78
Interest deposit = \$12.74
Closing balance = \$110,713.52

Checking Account:

Opening balance = \$103,878.81
Expenses = \$7,532.42
Credit = \$581.40
Closing balance = \$96,927.79

Total May and June 2021 reimbursements = \$260.00

It was **moved and seconded** to approve the treasurer's report, pay the May and June 2021 reimbursements. (Strain/Forde/carried) [Roll call: Forde (y); Anderson (y); Staska (y); Strain (y)]

License Renewal for Judy Wanderi

It was **moved and seconded** to send an order to Wanderi suspending her license because she does not meet the continuing education requirement; license will be suspended until all six (6) required hours are submitted. (Strain/Forde/carried) [Roll call: Forde (y); Anderson (y); Staska (y); Strain (y)]

Application for Licensure by Reciprocity for Xie Xiuying

It was **moved and seconded** to send an order to Xiuying denying licensure. (Staska/Anderson/carried) [Roll call: Forde (y); Anderson (y); Staska (y); Strain (y)]

Approval of Continuing Education Providers

Review of Form - It was **moved and seconded** to approve the changes to the CE Instructor/Presenter Approval Form as discussed. (Staska/Forde/carried) [Roll call: Forde (y); Anderson (y); Staska (y); Strain (y)]

Consideration of approval requests – The full Board must consider and approve/deny all requests. All courses approved by AMTA, FSMTB, NCBMTB, or ABMP are automatically approved and do not need separate Board approval.

It was **moved and seconded** the Board will begin issuing approval numbers for courses it approves starting with number 1001. (Strain/Staska/carried) [Roll call: Forde (y); Anderson (y); Staska (y); Strain (y)]

It was **moved and seconded** to approve Massage Cupping 101 for Clinical Therapist by Jonell Weiser; Foundations in Healing Touch by Susan Kuske; Lymphatic Massage and Salt Stone Massage by Mary McCluskey. (Staska/Forde/carried) [Roll call: Forde (y); Anderson (y); Staska (y); Strain (y)]

Application for Initial Licensure

Dingjuan Tong – Staska will continue to investigate the school's accreditation. The Board is still considering the application and will discuss again at the August meeting.

Ratification of Licenses

It was **moved and seconded** to ratify the following license:

Sarah Blotske #21133

Margaret Madsen #21135

Sabrina Henderson#21137.

(Forde/Strain/carried) [Roll call: Forde (y); Anderson (y); Staska (y); Strain (y)]

FSMTB Conference

It was **moved and seconded** to name Staska as the delegate.

(Anderson/Forde/carried) [Roll call: Forde (y); Anderson (y); Staska (y); Strain (y)]

It was **moved and seconded** to approve funding to send Strain.

(Forde/Staska/carried) [Roll call: Forde (y); Anderson (y); Staska (y); Strain (y)]

Election of Officers

It was **moved and seconded** to approve Strain as President.

(Forde/Staska/carried) [Roll call: Forde (y); Anderson (y); Staska (y); Strain (y)]

It was **moved and seconded** to approve Forde as Vice President.
(Staska/Strain/carried) [Roll call: Forde (y); Anderson (y); Staska (y); Strain (y)]

It was **moved and seconded** to approve Staska as Treasurer.
(Strain/Forde/carried) [Roll call: Forde (y); Anderson (y); Staska (y); Strain (y)]

It was **moved and seconded** to approve Anderson as Secretary.
(Strain/Forde/carried) [Roll call: Forde (y); Anderson (y); Staska (y); Strain (y)]

Other

FARB Conference - It was **moved and seconded** to approve \$500.00 towards Lockard's attendance at the conference. (Anderson/Staska/carried) [Roll call: Forde (y); Anderson (y); Staska (y); Strain (y)]

Next Meeting Date

August 20, 2021 9:30 AM By remote means.

Adjournment

The meeting was adjourned at 11:20 AM.

Chair

Date

Vice Chair

Date