

**ND Board of Massage Therapy
January 21, 2022
Meeting Minutes
Sakakawea Rm. State Capitol, Bismarck, ND**

The meeting was called to order by President, Heidi Strain, at 10:00 AM. The Board met in person and by remote means.

Present

President – Heidi Strain; Vice President – Rebecca Forde; Carrie Anderson; Jennifer Staska.

Others: Nikki Owings, Board Office; Annique Lockard, Legal Counsel.

Absent

Vacant consumer position.

Minutes

It was **moved and seconded** to accept the minutes from November 19, 2021, December 7, 2021, and December 27, 2021. (Forde/Strain/carried) [Roll call: Anderson (y); Staska (y); Forde (y); Strain (y)]

Treasurer's Report and Reimbursements

Money Market Account:

Opening balance = \$110,770.25

Interest deposit = \$8.20

Closing balance = \$110,778.45

Checking Account:

Opening balance = \$81,509.40

Expenses = \$3,810.38

Credit = \$4,212.77

Closing balance = \$81,911.79

Total November and December 2021 reimbursements = \$672.60.

It was **moved and seconded** to approve the treasurer's report, pay the November and December 2021 reimbursements. (Strain/Anderson/carried) [Roll call: Anderson (y); Staska (y); Forde (y); Strain (y)]

Introduction of New Massage Therapy School in Minot by Rachelle Sian

Sian was unable to attend and present on the new school, Spectrum School of Massage.

Complaints

#2021-02-Benson - It was **moved and seconded** to begin the procedure for formal disciplinary action. (Anderson/Forde/carried) [Roll call: Anderson (y); Staska (y); Forde (y); Strain (y)]

#2021-03-Benson - It was **moved and seconded** to begin the procedure for formal disciplinary action. (Anderson/Forde/carried) [Roll call: Anderson (y); Staska (y); Forde (y); Strain (y)]

Application for Initial Licensure for Dingjuan Tong

The Board is continuing to investigate her school. Legal counsel will look into how long her application is valid.

{Staska absent}

Inspections

The Board will continue working on inspections from 2019, before the pandemic.

Review of Statute/Administrative Rules

Legal counsel will complete a first draft of proposed legislation to: remove the “good morals” clause in NDCC 43-25-07(1); add language around confidentiality around complaints. The Board will review this draft at the next meeting.

Estimate for License Certificates

The Board determined the small license card is the license and must be displayed where a licensee is practicing.

It was **moved and seconded** to have the Board office send an e-newsletter to all licensees reminding them the small license card is the license; Strain will review and approve the language. (Strain/Anderson/carried) [Roll call: Anderson (y); Forde (y); Strain (y)] [Staska absent]

FSMTB Update

Nothing to report.

Ratification of Licenses

It was **moved and seconded** to ratify the following license:

- A. Jessica Sherlock #21175
- B. Katie Larson #21177
- C. Josie Gilles #21179
- D. Lorene Callaway #21181
- E. Lina Meng #22100.

(Forde/Strain/carried) [Roll call: Anderson (y); Forde (y); Strain (y)] [Staska absent]

Executive Session to Consider CHRI per NDCC 44-04-19.2(1) and confidentiality of CHRI per NDCC 12-60-24(1)(c)

Case #1-2022 - Executive session began at 11:15 AM and was attended by Board members: Strain, Forde, and Anderson, with Annique Lockard also in

attendance. Executive session ended at 11:27 AM.

Application for Licensure by Reciprocity for Guoli Song

It was **moved and seconded** to deny licensure as per NDCC 43-25-18(a)(b). (Forde/Anderson/carried) [Roll call: Anderson (y); Forde (y); Strain (y)] [Staska absent]

Executive Session to Consider CHRI per NDCC 44-04-19.2(1) and confidentiality of CHRI per NDCC 12-60-24(1)(c)

Case #2-2022 - Executive session began at 12:01 PM and was attended by Board members: Strain, Forde, and Anderson, with Annique Lockard also in attendance. Executive session ended at 12:09 PM.

Application for Licensure by Reciprocity for Xingzhi Yu

Tabled until school documentation is cleared.

Other

Inspections – Strain is continuing to investigate other avenues for doing inspections. She will report to the Board when she receives more information.

Board Appointments – Forde will serve until her replacement is named. Brynn Burbach has been appointed to the consumer position.

Next Meeting Date

February 18, 2022 9:30 AM Virtual.

Adjournment

The meeting was adjourned at 12:29 PM.

Chair

Date

Vice Chair

Date