

**ND Board of Massage Therapy
May 13, 2022
Meeting Minutes
NDBMT Office, 2900 E Broadway Ave., Bismarck, ND**

The meeting was called to order by President, Heidi Strain, at 9:30 AM. The Board met by remote means.

Present

President – Heidi Strain; Brynn Burbach; Robert Benson.
Others: Nikki Owings, Board Office; Annique Lockard, Legal Counsel;
Elizabeth Kriz, Attorney General’s Office; Rebecca Forde.

Absent

Carrie Anderson; Shelle Hagen.

Introduction of New Members

Brynn Burbach is the new consumer member; Robert Benson is a new LMT member; and Shelle Hagen is the new instructor member.

Minutes

It was **moved and seconded** to accept the minutes from April 22, 2022.
(Burbach/Strain/carried) [Roll call: Benson (y); Burbach (y); Strain (y)]
[Anderson; Hagen absent]

Update on Complaints

#2021-02-Benson - It was **moved and seconded** to vacate the Default Order in response to Benson’s motion and the Board denies request to pay Benson’s attorney fees. (Benson/Strain/carried) [Roll call: Benson (y); Burbach (y); Strain (y)] [Anderson; Hagen absent]

#2021-03-Benson - It was **moved and seconded** to vacate the Default Order in response to Benson’s motion and the Board denies request to pay Benson’s attorney fees. (Benson/Strain/carried) [Roll call: Benson (y); Burbach (y); Strain (y)] [Anderson; Hagen absent]

Election of Officers

It was **moved and seconded** to elect Strain as President; Benson as Vice President; Anderson as Secretary; and Hagen as Treasurer.
(Strain/Burbach/carried) [Roll call: Benson (y); Burbach (y); Strain (y)]
[Anderson; Hagen absent]

Discussion on Education Reviewer

It was **moved and seconded** to appoint Benson as Education Reviewer.
(Strain/Burbach/carried) [Roll call: Benson (y); Burbach (y); Strain (y)]
[Anderson; Hagen absent]

Treasurer's Report and Reimbursements**Money Market Account:**

Opening balance = \$110,806.07

Interest deposit = \$10.62

Closing balance = \$110,816.69

Checking Account:

Opening balance = \$121,590.13

Expenses = \$3,658.32

Credit = \$580.68

Closing balance = \$117,931.81

Total April 2022 reimbursements = \$185.00.

It was **moved and seconded** to approve the treasurer's report, pay the April 2022 reimbursements. (Strain/Benson/carried) [[Roll call: Benson (y); Burbach (y); Strain (y)] [Anderson; Hagen absent]

Management Services Contract

It was **moved and seconded** to appoint Strain to review proposals from all three vendors in vendor pool and request participating addendums.

(Strain/Benson/carried) [Roll call: Benson (y); Burbach (y); Strain (y)]

[Anderson; Hagen absent]

Executive Session to Consider CHRI per NDCC 44-04-19.2(1) and confidentiality of CHRI per NDCC 12-60-24(1)(c)**Case #1-2022** – Tabled due to lack of quorum.***Discussion on Initial Licensure Application for Justin Iljana***

Tabled due to lack of quorum.

Applications for Licensure

Xingzhi Yu (Reciprocity from CT/TX; application received 9/24/2021) - It was **moved and seconded** to have Benson review and report at June meeting.

(Strain/Burbach/carried) [Roll call: Benson (y); Burbach (y); Strain (y)]

[Anderson; Hagen absent]

Dingjuan Tong (Initial; application received 3/29/2021) - It was **moved and seconded** to have Benson review and report at June meeting.

(Strain/Burbach/carried) [Roll call: Benson (y); Burbach (y); Strain (y)]

[Anderson; Hagen absent]

Xiuzhi Li (Reciprocity from TX; application received 2/26/2021)- It was **moved and seconded** to have Benson review and report at June meeting.

(Strain/Burbach/carried) [Roll call: Benson (y); Burbach (y); Strain (y)]

[Anderson; Hagen absent]

Inspections

It was **moved and seconded** to close the 2019 inspection list and begin 2022 inspections. (Benson/Strain/carried) [Roll call: Benson (y); Burbach (y); Strain (y)] [Anderson; Hagen absent]

It was **moved and seconded** Board will inspect ten percent of active population for 2022 to be completed by December 31, 2022 using Rebecca Forde's inspection map; Benson will complete Section 1, Strain will complete Section 4, Burbach and Anderson will complete Section 2, Hagen will complete Section 3; Board office will issue the lists and monitor as completed.
(Strain/Benson/carried) [Roll call: Benson (y); Burbach (y); Strain (y)] [Anderson; Hagen absent]

Review of Statute/Administrative Rules

Legal Counsel will provide a draft of proposed statute changes at June meeting.

Continuing Education Inquiry from Kossan

It was **moved and seconded** to grant request for required continuing education hours for the 2023 license renewal to be completed on-line.
(Strain/Burbach/carried) [Roll call: Benson (y); Burbach (y); Strain (y)] [Anderson; Hagen absent]

Ratification of Licenses

It was **moved and seconded** to ratify the following license:

- A. Jingmei Xue #22132
- B. Jasmine Stark #22134
- C. Angela Williams #22136
- D. Tara Howells #22138
- E. William Kroshus #22140.

(Strain/Benson/carried) [Roll call: Benson (y); Burbach (y); Strain (y)] [Anderson; Hagen absent]

Other

Nothing was discussed.

Next Meeting Date

June 17, 2022 9:30 AM Virtual.

Adjournment

The meeting was adjourned at 12:10 PM.

Chair

Date

Vice Chair

Date