

**ND Board of Massage Therapy  
July 15, 2022  
Meeting Minutes  
Sakakawea Rm., State Capitol, Bismarck, ND**

The meeting was called to order by President, Heidi Strain, at 9:30 AM. The Board met by remote means and in person at the State Capitol, Bismarck, ND.

***Present***

President – Heidi Strain; Brynn Burbach; Robert Benson; Carrie Anderson; Shelle Hagen.

Others: Nikki Owings, Board Office; Annique Lockard, Legal Counsel.

***{Burbach absent}***

***Minutes***

It was **moved and seconded** to accept the minutes from June 17, 2022 and June 22, 2022. (Hagen/Anderson/carried) [Roll call: Benson (y); Anderson (y); Hagen (y); Strain (y)] [Burbach absent]

***Treasurer's Report and Reimbursements***

**Money Market Account:**

Opening balance = \$110,825.19

Interest deposit = \$8.51

Closing balance = \$110,833.70

**Checking Account:**

Opening balance = \$111,308.46

Expenses = \$7,882.27

Credit = \$1,742.04

Closing balance = \$107,436.89

Total June 2022 reimbursements = \$120.00.

It was **moved and seconded** to approve the treasurer's report, pay the June 2022 reimbursements. (Strain/Benson/carried) [Roll call: Benson (y); Anderson (y); Hagen (y); Strain (y)] [Burbach absent]

***{Burbach present}***

***Update on Complaints***

**#2021-02-Benson** – A hearing conference has been set for September 27 and 28, 2022 in Grand Forks.

**#2021-03-Benson** - A hearing conference has been set for September 27 and 28, 2022 in Grand Forks.

***Inspections***

Board members are currently working on 2022 inspections.

***Fargo Massage Therapy Program***

It was **moved and seconded** the Board will provide a list of LMTs in Fargo to Grant Larson with the City of Fargo. (Hagen/Strain/unanimous) [Roll call: Benson (y); Anderson (y); Hagen (y); Burbach (y); Strain (y)]

It was **moved and seconded** the Board will not honor the City of Fargo's request to post their letter on the Board's website. (Anderson/Burbach/unanimous) [Roll call: Benson (y); Anderson (y); Hagen (y); Burbach (y); Strain (y)]

It was **moved and seconded** the Board authorizes the Board office to send responses to Grant Larson with the City of Fargo. (Hagen/Anderson/unanimous) [Roll call: Benson (y); Anderson (y); Hagen (y); Burbach (y); Strain (y)]

***Policy and Procedure Manual for CHRI***

It was **moved and seconded** Strain will continue to draft amendments and bring new draft to Board at next meeting. (Hagen/Burbach/unanimous) [Roll call: Benson (y); Anderson (y); Hagen (y); Burbach (y); Strain (y)]

***Massage School Instructor Requirements***

**Josef's School of Hair, Skin & Body/K. Graumann** - It was **moved and seconded** the Board authorizes legal counsel to send letter thanking Ms. Gruamann for clarifying her situation and no further action will be taken. (Strain/Benson/unanimous) [Roll call: Benson (y); Anderson (y); Hagen (y); Burbach (y); Strain (y)]

**Fargo School of Massage/The Salon Professional Academy** - It was **moved and seconded** to table to next meeting for legal counsel's review. (Hagen/Burbach/unanimous) [Roll call: Benson (y); Anderson (y); Hagen (y); Burbach (y); Strain (y)]

***Interstate Massage Therapy Compact***

The Board reviewed and will monitor throughout the next legislative session.

***Review of Statute/Administrative Rules***

Legal counsel will have a draft legislative bill at next meeting for Board review.

***Applications for License Renewal by Bradley Georgeson***

It was **moved and seconded** Board will not grant license renewal until he submits proof of completion of six continuing education hours; Board office will send him a printout of current continuing education events from the Board's website and remind him he is not currently licensed. (Strain/Hagen/unanimous) [Roll call: Benson (y); Anderson (y); Hagen (y); Burbach (y); Strain (y)]

***FSMTB Convention***

Tabled to next meeting.

***Ratification of Licenses***

It was **moved and seconded** to ratify the following licenses:

- A. Precious Scott #22150
- B. Dingjuan Tong #22152
- C. Xingzhi Yu #22154
- D. Xiuzhi Li #22156
- E. Dandan Lilya #22158
- F. Tess Gaugler #22160
- G. Paul Anderson #22162
- H. Jamie Wuori #22164
- I. Chelsea Mullenberg #22166
- J. Christopher Hall #22168
- K. Emily Alton #22170
- L. Sue Byer #22172
- M. Savannah Gerling #22174
- N. Madison Miller #22176

(Strain/Burbach/unanimous) [Roll call: Benson (y); Anderson (y); Hagen (y); Burbach (y); Strain (y)]

***Other***

**Board Training** - Anderson discussed the possibility of having Dale Atkinson of FARB do training with the Board.

**Ratification of Renewal of Licenses** - It was **moved and seconded** the Board will ratify renewal of licenses at every March meeting.

(Anderson/Burbach/unanimous) [Roll call: Benson (y); Anderson (y); Hagen (y); Burbach (y); Strain (y)]

***Next Meeting Date***

August 19, 2022      9:30 AM      Virtual.

***Adjournment***

The meeting was adjourned at 12:25 PM.

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Chair

\_\_\_\_\_

Date

\_\_\_\_\_

Vice Chair

\_\_\_\_\_

Date