

**ND Board of Massage Therapy
February 17, 2023
Meeting Minutes
NDBMT Office, 2900 E Broadway Ave., Ste. 2, Bismarck, ND**

The meeting was called to order by President, Heidi Strain, at 9:30 AM. The Board met by remote means.

Present

President – Heidi Strain; Robert Benson; Carrie Anderson; Brynn Burbach; Shelle Hagen.

Others: Nikki Owings, Board Office; Annique Lockard, Legal Counsel.

Minutes

It was **moved and seconded** to accept the minutes from January 17, 2023, and January 20, 2023. (Hagen/Strain/unanimous) [Roll call: Anderson (y); Benson (y); Burbach (y); Hagen (y); Strain (y)]

Treasurer's Report and Reimbursements

Hagen presented the Treasurer's Report and total reimbursements submitted were \$1317.33.

It was **moved and seconded** to approve the treasurer's report and pay the December 2022 reimbursements for Strain and January 2023 reimbursements for Hagen and Benson. (Strain/Benson/unanimous) [Roll call: Anderson (y); Benson (y); Burbach (y); Hagen (y); Strain (y)]

Complaints

#2022-02-Bai - It was **moved and seconded** to dismiss the complaint. (Burbach/Strain/unanimous) [Roll call: Anderson (y); Benson (y); Burbach (y); Hagen (y); Strain (y)]

It was **moved and seconded** to send a letter to the North Dakota State's Attorney regarding unlicensed practice at Asian Health Bodywork located in Kirkwood Mall, Bismarck. (Hagen/Burbach/unanimous) [Roll call: Anderson (y); Benson (y); Burbach (y); Hagen (y); Strain (y)]

Legislative Update

HB1128 passed in the House and will be heard in the Senate after crossover.

Administrative Rules Committee Update

The Board will consider draft changes at its next face-to-face meeting in April.

It was **moved and seconded** to disband the Administrative Rules Committee. (Strain/Benson/unanimous) [Roll call: Anderson (y); Benson (y); Burbach (y); Hagen (y); Strain (y)]

Inspections

The 2023 inspection list will be created after the license renewal period ends on February 28, 2023.

It was **moved and seconded** to amend the procedure to audit five percent of active licensees rather than ten percent. (Benson/Burbach/unanimous) [Roll call: Anderson (y); Benson (y); Burbach (y); Hagen (y); Strain (y)]

Rejected Fingerprints Discussion

Applicants whose fingerprints have been rejected twice by BCI/FBI will be required to submit new fingerprints for a third attempt.

Procurement Liaison Appointment

It was **moved and seconded** to appoint Owings as the liaison. (Strain/Benson/unanimous) [Roll call: Anderson (y); Benson (y); Burbach (y); Hagen (y); Strain (y)]

Ratification of Licenses

It was **moved and seconded** to ratify the following license:
Benny Boyd #23101.
(Hagen/Anderson/unanimous) [Roll call: Anderson (y); Benson (y); Burbach (y); Hagen (y); Strain (y)]

Other

Interim Legal Counsel – Josh Amundson, Assistant Attorney General will fill in for Lockard when she goes on maternity leave soon.

Next Meeting Date

Next meeting is March 17, 2023, 9:30 AM by virtual means.

Adjournment

The meeting was adjourned at 10:36 AM.

Chair

Date

Vice Chair

Date