

**ND Board of Massage Therapy
March 17, 2023
Meeting Minutes
NDBMT Office, 2900 E Broadway Ave., Ste. 2, Bismarck, ND**

The meeting was called to order by President, Heidi Strain, at 9:30 AM. The Board met by remote means.

Present

President – Heidi Strain; Robert Benson; Carrie Anderson; Brynn Burbach; Shelle Hagen.

Others: Nikki Owings, Board Office; Josh Amundson, Legal Counsel.

{Burbach absent}

Minutes

It was **moved and seconded** to accept the minutes from February 17, 2023, and March 6, 2023. (Hagen/Anderson/carried) [Roll call: Anderson (y); Benson (y); Hagen (y); Strain (y)] [Burbach absent]

Treasurer's Report and Reimbursements

Hagen presented the Treasurer's Report and total reimbursements submitted were \$467.03.

It was **moved and seconded** to approve the treasurer's report and pay the February 2023 reimbursements for Benson and FSMTB Convention reimbursements for Anderson. (Strain/Hagen/carried) [Roll call: Anderson (y); Benson (y); Hagen (y); Strain (y)] [Burbach absent]

Legislative Update

Strain submitted Board's response to Senate committee regarding HB1128.

Administrative Rules Committee Update

The Board will consider draft changes at its next face-to-face meeting in April.

Inspections

The Board office is working on creating the 2023 inspection list.

Application for License Renewal for Mindy Schumacher

It was **moved and seconded** to notify Schumacher that her license is expired and she cannot practice until it is renewed; she must submit proof of 12 hands-on CE hours, which cannot be used for the next license renewal, before her license will be renewed. (Strain/Anderson/carried) [Roll call: Anderson (y); Benson (y); Hagen (y); Strain (y)] [Burbach absent]

It was **moved and seconded** to add to the notification the breakdown of the CE hours per year which Schumacher submitted. (Hagen/Anderson/carried) [Roll call: Anderson (y); Benson (y); Hagen (y); Strain (y)] [Burbach absent]

{Burbach present}

Ratification of Licenses

It was **moved and seconded** to ratify the following licenses:

Erica Jesz #21185

Maria Bourbeau #21187

Chad Alfson #23103.

(Hagen/Benson/unanimous) [Roll call: Anderson (y); Benson (y); Burbach (y); Hagen (y); Strain (y)]

Other

Rejected Fingerprints Discussion – Legal Counsel will investigate how to handle a third rejection of fingerprints by BCI/FBI.

Next Meeting Date

Next meeting is April 21, 2023, 9:30 AM at the Board office and by virtual means.

Adjournment

The meeting was adjourned at 10:11 AM.

Chair

Date

Vice Chair

Date