

**ND Board of Massage Therapy  
June 16, 2023  
Meeting Minutes  
NDBMT Office, 2900 E Broadway Ave., Ste. 2, Bismarck, ND**

The meeting was called to order by President, Heidi Strain, at 9:30 AM. The Board met by remote means.

***Present***

President – Heidi Strain; Brynn Burbach; Shelle Hagen; Carrie Anderson.  
Others: Nikki Owings, Board Office; Josh Amundson, Legal Counsel.

***Absent***

Robert Benson

***Minutes***

It was **moved and seconded** to accept the minutes from May 19, 2023.  
(Strain/Anderson/carried) [Roll call: Anderson (y); Burbach (y); Hagen (y); Strain (y)] [Benson absent]

***Treasurer's Report and Reimbursements***

Total reimbursements presented = \$250.00

It was **moved and seconded** to approve the treasurer's report and pay the May 2023 reimbursements. (Hagen/Burbach/carried) [Roll call: Anderson (y); Burbach (y); Hagen (y); Strain (y)] [Benson absent]

***Administrative Rules Draft Review***

Legal Counsel will formalize a final draft for the Board to fully review and move on to begin the formal promulgation process at the next meeting.

***Inspections***

Board members continue to work on completing 2023 inspections. Strain's list will be re-assigned at the July meeting as her term expires June 30, 2023.

***Complaint Process for Anonymous Complaints***

Tabled to allow legal counsel more time to research.

***New Continuing Education Law***

It was **moved and seconded** to send an e-newsletter to all licensees notifying of the law change effective August 1, 2023 and all even-numbered licensees must comply with the new law for the upcoming renewal. (Hagen/Burbach/carried) [Roll call: Anderson (y); Burbach (y); Hagen (y); Strain (y)] [Benson absent]

***Ratification of Licenses***

It was **moved and seconded** to ratify the following license:

Kyler	Collom	23139
Jackie	Rath	23141
Kristine	Brown	23143
Kassandra	DuBois	23145
Nicolette	Flann	23147
Amber	Dietz	23149
Noah	Zietz	23151
Rosalie	Martelle	23153
Luiz Piet Angelo	Daral	23155
Sydney	Mattison	23157
Lily	Michener	23159
Riley	Faltersack	23161
Carrie	Tercero	23163
Lindsey	Bunkowske	23165
RondaKae	Vainikka	23167

(Hagen/Strain/carried) [Roll call: Anderson (y); Burbach (y); Hagen (y); Strain (y)] [Benson absent]

***Board Appointment***

Benson and Hagen have been re-appointed. Strain has served her maximum terms and Chrystal McNary of Williston will fill her position effective July 1, 2023.

***Other***

Nothing to note.

***Next Meeting Date***

Next meeting is July 21, 2023, 9:30 AM, Sakakawea Rm., State Capitol and by virtual means.

***Adjournment***

The meeting was adjourned at 10:22 AM.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Vice Chair

\_\_\_\_\_  
Date