

**ND Board of Massage Therapy  
October 27, 2023  
Meeting Minutes  
Peace Garden Rm., State Capitol, Bismarck, ND**

The meeting was called to order by President, Shelle Hagen, at 9:30 AM. The Board met by remote means and in person in the Peace Garden Rm., State Capitol, Bismarck, ND.

***Present***

President – Shelle Hagen; Robert Benson; Carrie Anderson; Brynn Burbach.  
Others: Nikki Owings, Board Office; Josh Amundson, Legal Counsel.

***Absent***

Chrystal McNary

***Minutes***

It was **moved and seconded** to accept the minutes from September 15, 2023, September 19, 2023, and October 16, 2023. (Benson/Anderson/carried) [Roll call: Anderson (y); Benson (y); Burbach (y); Hagen (y)] [McNary absent]

***Treasurer's Report and Reimbursements***

It was **moved and seconded** to approve the treasurer's report and pay the September expenses for Benson and Hagen. (Anderson/Benson/carried) [Roll call: Anderson (y); Benson (y); Burbach (y); Hagen (y)] [McNary absent]

***Review of 2021-2023 Biennial Report Draft***

It was **moved and seconded** to approve the draft as presented and submit it required. (Benson/Anderson/carried) [Roll call: Anderson (y); Benson (y); Burbach (y); Hagen (y)] [McNary absent]

***Inspections***

The Board continues to work on the 2023 list.

***Complaint Process for Anonymous Complaints***

The Board will consider possible law amendment at next session.

***Complaint #2023-01***

It was **moved and seconded** there is sufficient grounds to initiate disciplinary action and to authorize legal counsel to offer a settlement agreement of revocation of license for a period of one year in which time Ornelas must complete nine hours of training in ethics/boundaries; boundaries with payment for services; and boundaries in relationships, and Ornelas must complete a medical and behavioral health evaluation for re-application for licensure. (Hagen/Burbach/carried) [Roll call: Anderson (y); Benson (y); Burbach (y); Hagen (y)] [McNary absent]

***Report of Unlicensed Practice***

It was **moved and seconded** to authorize legal counsel to refer this in a letter to the State’s Attorney along with the link to Ms. Black’s appointment booking site and a copy of the raffle flyer. (Burbach/Hagen/carried) [Roll call: Anderson (y); Benson (y); Burbach (y); Hagen (y)] [McNary absent]

***Clarifying Question on License Application***

Tabled for Legal Counsel to gather information.

***Regional Massage Schools List on Web Site***

Benson will contact NDCTE to see if they will create a list of both private and public massage therapy schools.

***Labor Commission Study***

The Board will try to schedule a meeting with the Labor Commissioner in conjunction with either the April 2024 or July 2024 meeting.

***Ratification of Licenses***

It was **moved and seconded** to ratify the following license:

- Karalyn Eide #23181
- Olivia Storbakken #23183
- Robert Williams #23185
- Danielle Becker #23187
- Rhonda Norton #23189
- Sarah Uhler #23191
- Melissa Volk #23193
- Michael Loken #23195
- Jessica Christenson #23197
- Alizabeth Holkesvig #23199

(Anderson/Hagen/carried) [Roll call: Anderson (y); Benson (y); Burbach (y); Hagen (y)] [McNary absent]

***Other***

**FSMTB Meeting Report** – Anderson will draft a list of topics discussed at meeting for Board to consider.

***Next Meeting Date***

Next meeting moved to November 30, 2023, 9:30 AM by virtual means.

***Adjournment***

The meeting was adjourned at 11:14 AM.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Vice Chair

\_\_\_\_\_  
Date