

**ND Board of Massage Therapy
February 16, 2024
Meeting Minutes
NDBMT Office, 2900 E Broadway Ave., Ste. 2, Bismarck, ND**

The meeting was called to order by President, Shelle Hagen, at 9:30 AM. The Board met by remote means.

Present

President – Shelle Hagen; Robert Benson; Carrie Anderson.
Others: Nikki Owings, Board Office; Austin Lafferty, Legal Counsel.

Absent

Chrystal McNary; Brynn Burbach

Minutes

It was **moved and seconded** to accept the minutes from January 19, 2024 and January 31, 2024. (Benson/Anderson/carried) [Roll call: Anderson (y); Benson (y); Hagen (y)] [McNary and Burbach absent]

Treasurer's Report and Reimbursements

It was **moved and seconded** to approve the treasurer's report and pay the January expenses for Hagen and Benson. (Hagen/Anderson/carried) [Roll call: Anderson (y); Benson (y); Hagen (y)] [McNary and Burbach absent]

Proposed Administrative Rules

It was **moved and seconded** to authorize Benson and/or Anderson to present testimony at the March 5, 2024 Administrative Rules Committee hearing. (Hagen/Benson/carried) [Roll call: Anderson (y); Benson (y); Hagen (y)] [McNary and Burbach absent]

Inspections

It was **moved and seconded** the Board will randomly audit five percent of the active licensees for 2024. (Hagen/Anderson/carried) [Roll call: Anderson (y); Benson (y); Hagen (y)] [McNary and Burbach absent]

FARB Membership Discussion

The Board will review the information on FARB's website. Lafferty will seek information from some other licensure boards which are current members of FARB and report at March meeting.

Correspondence from Christina Barbot Regarding Continuing Education Requirements

It was **moved and seconded** to authorize Owings to respond to Barbot that the Board recommends she look at live webinar options to complete her 12 hands-on hours and then revisit this issue in February 2025 if she is unable to complete the requirement. (Anderson/Hagen/carried) [Roll call: Anderson (y); Benson (y); Hagen (y)] [McNary and Burbach absent]

Ratification of Licenses

It was **moved and seconded** to ratify the following license:

- Nia Yak #24108
- Brandon Glimsdahl #24110
- Kim Evensvold #24112
- Kyle Marshall #24114
- Codi Johnson #24116
- Amanda Hanson #24118
- Sofia Castro #24120.

(Hagen/Benson/carried) [Roll call: Anderson (y); Benson (y); Hagen (y)] [McNary and Burbach absent]

Other

Policy and Procedure Manual – Benson noted the Board will need to update the manual in accordance with the recent law amendment and upcoming rules amendments.

Next Meeting Date

Next meeting will be March 15, 2024, 9:30 AM by virtual means.

Adjournment

The meeting was adjourned at 10:08 AM.

Chair

Date

Vice Chair

Date