

MEETING NOTICE  
(Notice: April 11, 2024)  
**ND Board of Massage Therapy**  
**Agenda**  
**April 18, 2024**

**Sakakawea Rm., State Capitol, 600 E. Boulevard Ave., Bismarck, ND**

The ND Board of Massage Therapy will be holding a regularly scheduled meeting on April 18, 2024 at 9:30 AM. This meeting is occurring **in person at the address listed above. The meeting may also be attended virtually by using the following phone number or link:** +1 669 444 9171 meeting ID: 914 4103 5753 or <https://zoom.us/j/91441035753>. At the time this notice is being prepared, the governing body expects the agenda of its meeting to include the following topics:

1. Call to Order 9:30 AM
2. Roll Call – President
3. Minutes – President
  - A. March 15, 2024
4. Treasurer’s Report & Reimbursements – Treasurer
5. Signer on Accounts/Open Certificate of Deposit - President
6. FARB Membership Registration - President
7. FSMTB 2024-2025 Membership Renewal - President
8. Ximin Hou Letter of Response - President
9. Implementation of New Administrative Rules – President
10. Update Policies and Procedures Manual - President
11. Inspections – President
12. North Dakota Massage Championship - Anderson
13. Apprenticeship One Massage Advanced Training - Anderson
14. The Salon Professional Academy Curriculum Submission – President
15. Letter of Concern from A. Rockey - President
16. Continuing Education Requirement Correspondence from B. Gillespie – Board Office
17. FSMTB Discussion - Anderson
18. Ratification of Licenses – President
  - Jacob Shimmin #24122
  - Jordyn Cave #24124
  - Sherie O’Neal #24126
19. Other
20. Next Meeting Date - President
21. Adjourn

Where noted, the discussion of some of the above topics may be held in executive session rather than during the portion of the meeting that is open to the public. If this is a regular meeting, additional topics may be discussed. If this is a special or emergency meeting, the governing body’s discussion will be limited to the topics and executive sessions listed above.

Date of Notice: April 11, 2024