

MEETING NOTICE  
(Amended Notice: May 16, 2024)  
**ND Board of Massage Therapy**  
**Agenda**  
**May 17, 2024**  
**Virtual Meeting**

The ND Board of Massage Therapy will be holding a regularly scheduled meeting on May 17, 2024 at 9:30 AM. This meeting is occurring **by virtual means only**. **The meeting may be attended by using the following phone number or link**, +1 669 444 9171 meeting ID: 983 4568 9078 or <https://zoom.us/j/98345689078>. At the time this notice is being prepared, the governing bodies expect the agenda of its meeting to include the following topics:

1. Call to Order 9:30 AM
2. Roll Call - Chair
3. Minutes – Chair
  - A. April 18, 2024
4. Treasurer’s Report & Reimbursements – Anderson
5. Signers on Accounts/Certificate of Deposit - Chair
6. Management Services Contract – Chair/Board Office
7. Ximin Hou Initial License Application Irregularities - Chair
8. Application for Initial License for Sheldon Zaste - Chair
9. Apprenticeship One Massage Advanced Training – Anderson/Legal Counsel
10. Complaint #2024-01 - Chair
11. Implementation of New Administrative Rules - Chair
12. Update Policies and Procedures Manual - Chair
13. Inspections - Chair
14. Ratification of Licenses – Chair
  - Danaca Roberts #24128
  - Sharla Lopez #24130
  - Maria Crispina Kapp #24132
  - Valerie Bailey #24134
  - Brittany Lindeman #24136
  - Caroline Balster #24138
  - Breanna Asfeld #24140
15. Other
16. Next Meeting Date– Chair
17. Adjourn

Where noted, the discussion of some of the above topics may be held in executive session rather than during the portion of the meeting that is open to the public. If this is a regular meeting, additional topics may be discussed. If this is a special or emergency meeting, the governing body’s discussion will be limited to the topics and executive sessions listed above.

Date of Amended Notice: May 16, 2024