

**ND Board of Massage Therapy
October 18, 2024
Meeting Minutes
Sakakawea Rm., State Capitol, Bismarck, ND**

The meeting was called to order by President, Shelle Hagen, at 9:30 AM. The Board met by remote means and in person in the Sakakawea Rm., State Capitol, Bismarck, ND.

Present

President – Shelle Hagen; Robert Benson; Carrie Anderson; Russ Kuzel.
Others: Nikki Owings, Board Office; Stephen Hanson, Legal Counsel; Ella Moch, ND AMTA.

Absent

Chrystal McNary.

Minutes

It was **moved and seconded** to accept the minutes from August 23, 2024.
(Anderson/Benson/carried) [Roll call: Anderson (y); Benson (y); Kuzel (y);
Hagen (y)] [McNary absent]

Treasurer's Report and Reimbursements

It was **moved and seconded** to approve the treasurer's report and pay the August and September expenses for Hagen and Benson. (Benson/Anderson/carried) [Roll call: Anderson (y); Benson (y); Kuzel (y); Hagen (y)] [McNary absent]

Disciplinary Action Update for N. Strom Complaint #2024-01

It was **moved and seconded** to move forward with serving the complaint.
(Hagen/Anderson/carried) [Roll call: Anderson (y); Benson (abstain); Kuzel (y);
Hagen (y)] [McNary absent]

Complaints

Lan Asian Massage of Minot, ND - It was **moved and seconded** to authorize legal counsel to forward complaint to Minot Police Department.
(Hagen/Kuzel/carried) [Roll call: Anderson (y); Benson (y); Kuzel (y); Hagen (y)] [McNary absent]

Wonderful Massage of Minot, ND - It was **moved and seconded** to authorize legal counsel to forward complaint to Minot Police Department.
(Hagen/Kuzel/carried) [Roll call: Anderson (y); Benson (y); Kuzel (y); Hagen (y)] [McNary absent]

Z Massage of Minot, ND - It was **moved and seconded** to authorize legal counsel to forward complaint to Minot Police Department. (Hagen/Kuzel/carried) [Roll call: Anderson (y); Benson (y); Kuzel (y); Hagen (y)] [McNary absent]

Self-Report by A. Holkesvig

It was **moved and seconded** to authorize Owings to request a copy of the court-ordered chemical dependency evaluation report from Holkesvig; to be submitted by the license expiration date of February 28, 2025. (Hagen/Anderson/carried) [Roll call: Anderson (y); Benson (y); Kuzel (y); Hagen (y)] [McNary absent]

{Hagen absent}

Department of Veterans Affairs National Standards of Practice

The Board discussed and took no action.

Clarification of Classroom and Practical Instruction Requirements

It was **moved and seconded** to authorize Owings to forward draft requirements to the State massage therapy schools and request any feedback they might have. (Anderson/Benson/carried) [Roll call: Anderson (y); Benson (y); Kuzel (y)] [McNary and Hagen absent]

Update Policies and Procedures Manual Pages 2 through 4

Add bulleted item to Board Members section on page 5: “Board members may meet by remote means for any meetings for purposes of a quorum.”

Change page 8, under Course Material, section 1 to: 12 continuing education hours are required by law to be hands-on tissue manipulation therapies and given in the physical presence of the class instructor/presenter.

Change page 8, under Course Material, section 2 to: “Of the 24 required hours, up to 12 hours can be by remote means and may include:...”

The Board will review pages 9-12 at the next meeting.

Inspections

No action taken.

Discussion Regarding Membership to CLEAR

Table

Ratification of Licenses

It was **moved and seconded** to ratify the following license:

Emily Hatzenbeller #24188

Saundra Pawlak #24190

Margaretta Clute #24192

Aqin Zhang #24194

Na Li #24196

(Anderson/Kuzel/carried) [Roll call: Anderson (y); Benson (y); Kuzel (y)]

[McNary and Hagen absent]

Other

Ella Moch of ND AMTA brought questions before the Board regarding LMTs using CBD products; various allowed therapies; and allowing LMTs with proper certification to do breast massage.

Next Meeting Date

Next meeting is November 15, 2024; 9:30 AM by virtual means.

2025 Meeting Dates

- January 17, 2025 – 9:30 AM in-person and virtual;
- February 21, 2025 – 9:30 AM virtual;
- March 21, 2025 – 9:30 AM virtual;
- April 25, 2025 – 9:30 AM in-person and virtual;
- May 16, 2025 - 9:30 AM virtual;
- June 20, 2025 - 9:30 AM virtual;
- July 18, 2025 – 9:30 AM in-person and virtual;
- August 15, 2025 - 9:30 AM virtual;
- September 19, 2025 - 9:30 AM virtual;
- October 17, 2025 - 9:30 AM in-person and virtual;
- November 21, 2025 – 9:30 AM virtual;
- December 19, 2025 - 9:30 AM virtual.

Adjournment

The meeting was adjourned at 11:35 AM.

Chair

Date

Vice Chair

Date