

**ND Board of Massage Therapy  
June 20, 2025  
Meeting Minutes  
NDBMT Office, 2900 E Broadway Ave., Ste. 2, Bismarck, ND**

The meeting was called to order by President, Shelle Hagen, at 9:30 AM. The Board met by remote means.

***Present***

President – Shelle Hagen; Russel Kuzel; Carrie Anderson.  
Others: Nikki Owings, Board Office.

***Absent***

Chrystal McNary; Robert Benson.

***Minutes***

It was **moved and seconded** to accept the minutes from May 16, 2025.  
(Anderson/Kuzel/carried) [Roll call: Anderson (y); Kuzel (y); Hagen (y)]  
[McNary and Benson absent]

***Treasurer's Report and Reimbursements***

It was **moved and seconded** to approve the treasurer's report and May expenses as amended to a total of \$280.00 for Hagen, and May expenses for Kuzel.  
(Hagen/Anderson/carried) [Roll call: Anderson (y); Kuzel (y); Hagen (y)]  
[McNary and Benson absent]

***Disciplinary Action Update for N. Strom Complaint #2024-01***

The Board is waiting for Strom's response to the Board's offer. A hearing is still scheduled for August 5, 2025.

***Interstate Compact Discussion***

Hagen will request FSMTB present information about the compact at an upcoming meeting.

***Delegate Selection for FSMTB Annual Meeting***

It was **moved and seconded** to cover expenses for three board members to attend and FSMTB will cover expenses for two board member to act as delegates.  
(Anderson/Hagen/carried) [Roll call: Anderson (y); Kuzel (y); Hagen (y)]  
[McNary and Benson absent]

It was **moved and seconded** to name Hagen and Kuzel as the two delegates.  
(Hagen/Anderson/carried) [Roll call: Anderson (y); Kuzel (y); Hagen (y)]  
[McNary and Benson absent]

***Request to File Anonymous Complaint***

It was **moved and seconded** to authorize Owings to contact the complainant to see if she wishes to rescind the complaint or have the Board wait until after June 30, 2025 to send the complaint to the licensee for a response; the Board cannot keep the complainant anonymous. (Hagen/Anderson/carried) [Roll call: Anderson (y); Kuzel (y); Hagen (y)] [McNary and Benson absent]

***Inspections***

The Board will divide the list of licensees chosen for inspection amongst the members at the July meeting.

***Update Policies and Procedures Manual***

Discussion tabled to July meeting.

***Board Member Appointments***

Hagen was appointed to serve another term. Anderson's position has been filled by Chad Alfson of Fargo; his term begins July 1, 2025.

***Ratification of Licenses***

Diane Nelson 25149

Charmaine Hamilton 25151

Jenny Gamer 25153

Erika Rosenkranz 25155

Cathleen Buettner-Haugen 25157

It was **moved and seconded** to ratify the licenses. (Hagen/Kuzel/carried) [Roll call: Anderson (y); Kuzel (y); Hagen (y)] [McNary and Benson absent]

***Other***

Discussion regarding background checks for all licensees when they renew licensure.

***Next Meeting Date***

July 18, 2025      9:30 AM      Virtual and in-person at Board Office.

***Adjournment***

The meeting was adjourned at 10:48 AM.

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Chair

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Date

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Vice Chair

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Date