

**ND Board of Massage Therapy  
February 13, 2026  
Meeting Minutes  
NDBMT Office, 2900 E Broadway Ave., Ste. 2, Bismarck, ND**

The meeting was called to order by President, Shelle Hagen, at 9:30 AM. The Board met by remote means.

***Present***

President – Shelle Hagen; Russel Kuzel; Chad Alfson; Kristi Hennager; Melanie Jackson.

Others: Nikki Owings, Board Office; William Woodworth, Legal Counsel; Elise Baine, FSMTB; Christine Hovell Mattson.

***Minutes***

It was **moved and seconded** to accept the minutes from January 16, 2026. (Hagen/Kuzel/unanimous) [Roll call: Alfson (y); Hennager (y); Jackson (y); Kuzel (y); Hagen (y)]

***Treasurer's Report and Reimbursements***

It was **moved and seconded** to approve the January 2026 reimbursements for Hennager, Jackson, and Hagen. (Kuzel/Alfson/unanimous) [Roll call: Kuzel (y); Alfson (y); Hennager (y); Jackson (y); Hagen (y)]

It was **moved and seconded** to approve the January 2026 treasurer's report. (Kuzel/Hagen/unanimous) [Roll call: Kuzel (y); Alfson (y); Hennager (y); Jackson (y); Hagen (y)]

The Board discussed the possibility of charging on-line applicants a credit card transaction fee.

***Management Services Contract***

Kuzel continues to review the contract.

***Complaint #2025-01 and #2025-01 A. Trout***

The Civil Litigation Unit of the ND Attorney General's Office continues to draft a formal complaint.

***Disciplinary Action Update***

**Gavin Fitterer** – He met the continuing education condition of the settlement agreement, and the license remains on probation through May 26, 2026.

***Exemption Request from M. Nunn***

The Board will not waive the hands-on requirement but will suggest she work with continuing education instructors to receive necessary accommodation and perhaps complete courses in a private setting.

***Lymphatic Drainage Therapist Certification***

The Board will respond to the inquirer that it is a licensure board not a certification board. The Board’s purview is not to vet all specialty certification agencies. Specialty certifications could be obtained perhaps through a national certification agency.

***Inspections***

The 2026 inspection list will be created by Owings in March, after the even-numbered license renewals are complete.

***Interstate Compact Discussion***

Hagen is working on setting up a presentation from FSMTB regarding the compact.

***License Certificates***

Owings is awaiting estimates.

***Code of Ethics***

Elise Baine of FSMTB will gather more information and some examples for the Board to consider.

***Ratification of Licenses***

Kaitlyn Olauson #26100

It was **moved and seconded** to ratify the licenses. (Hagen/Kuzel/unanimous)  
[Roll call: Kuzel (y); Alfson (y); Hennager (y); Jackson (y); Hagen (y)]

***Other***

Nothing to note.

***Next Meeting Date***

March meeting is changed to March 9, 2026; 9:30 AM; virtual.

***Adjournment***

The meeting was adjourned at 11:09 AM.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Vice Chair

\_\_\_\_\_  
Date