

**ND Board of Massage Therapy
May 12, 2026
Meeting Minutes
NDBMT Office, 2900 E Broadway Ave., Ste. 2, Bismarck, ND**

The meeting was called to order by President, Shelle Hagen, at 9:30 AM. The Board met by remote means.

Present

President – Shelle Hagen; Russel Kuzel; Chad Alfson; Melanie Jackson; Kristi Hennager.

Others: Nikki Owings, Board Office; William Woodworth, Legal Counsel; Elise Baine, FSMTB; Carrie Anderson, LMT.

Minutes

It was **moved and seconded** to accept the minutes from April 14, 2026 and April 21, 2026. (Hagen/Kuzel/unanimous) [Roll call: Alfson (y); Jackson (y); Kuzel (y); Hennager (y); Hagen (y)]

Treasurer's Report and Reimbursements

It was **moved and seconded** to approve the April 2026 treasurer's report. (Kuzel/Hennager/unanimous) [Roll call: Alfson (y); Jackson (y); Kuzel (y); Hennager (y); Hagen (y)]

It was **moved and seconded** to approve the April 2026 reimbursements for Alfson, Kuzel, Jackson, Hennager, and Hagen. (Kuzel/Hennager/unanimous) [Roll call: Alfson (y); Jackson (y); Kuzel (y); Hennager (y); Hagen (y)]

Management Services Contract

The Board will begin working on the contract with State Procurement Office this fall as the current contract expires March 2027.

Complaint from A. Heilman

The Board reviewed the complaint and determined it has no legal ability to take any action as the Board has no jurisdiction over a school or entity. Legal Counsel will respond in kind to Heilman.

Complaint #2025-01 and #2025-01 A. Trout

Legal Counsel is sending letter to Trout offering one last chance to accept settlement agreement of revocation or else the formal complaint process will begin.

Disciplinary Action Update

Gavin Fitterer – All conditions of probation have been met. Probation ends May 26, 2026.

Application for Reciprocity License for C. Stock

It was **moved and seconded** to authorize Owings to notify Stock that the matter was considered by the Board and the examination is required; registration information for the MBLEx and NCBTMB examinations will be provided to Stock. (Alfson/Hennager/unanimous) [Roll call: Alfson (y); Jackson (y); Kuzel (y); Hennager (y); Hagen (y)]

Inspections

Hagen will send a shared list of licensees to be inspected so Board members can note which inspections they will do.

Interstate Compact Discussion

Patty Glenn of FSMTB will present information about the licensure compact at the Board's June 23, 2026 meeting.

It was **moved and seconded** to authorize Owings to send an e-newsletter to all licensees inviting them to attend. (Hagen/Alfson/unanimous) [Roll call: Alfson (y); Jackson (y); Kuzel (y); Hennager (y); Hagen (y)]

ADA Compliance Standards for Website

It was **moved and seconded** to approve the contract and addendum with Albertson Consulting to get the website in line with the new ADA requirements. (Hagen/Alfson/unanimous) [Roll call: Alfson (y); Jackson (y); Kuzel (y); Hennager (y); Hagen (y)]

Code of Ethics

Board reviewed Jackson's draft. She will put together a final draft with Board's recommendations for consideration at the next meeting.

Ratification of Licenses

Oscar Diaz #26114
Alyssa Westland #26116
Breanna Garay #26118
Ami Stewart #26120
Mikaela Olson #26122
Brady Senn #26124
Chayse Pedersen #26126
Madison Faulhaber #26128
Laura Dozhier #26130
Mikayla Ridenhower #26132

It was **moved and seconded** to ratify the licenses. (Hagen/Alfson/unanimous) [Roll call: Alfson (y); Jackson (y); Kuzel (y); Hennager (y); Hagen (y)]

Other

Intra-Oral Massage – Legal Counsel advised the Board that intra-oral massage would fall under the massage therapy scope of practice. The Board of Cosmetology does not include this practice in the esthetician license scope of practice.

Next Meeting Date

June 23, 2026 at 9:30 AM; virtual.

Adjournment

The meeting was adjourned at 10:58 AM.

Chair

Date

Vice Chair

Date